



ASHLAWN
SCHOOL

PROVIDER POLICY

ASHLAWN SCHOOL

Next review date:	April 2025
Owner:	Natasha Booth
Status:	Approved

Ashlawn School

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. It is part of a wider strategy at Ashlawn School.

Rationale

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to employment and careers that they might find engaging and rewarding, enabling them to be a valued member of the community. It supports them to acquire the self-development and career management skills they need to achieve successful and positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy; to be their best, always.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Commitment

Ashlawn School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Ashlawn School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Ashlawn School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

Aims

- The Ashlawn School policy for Access to other education and training providers has the following aims:
- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
- To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

1 Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses
- to not be limited by their own abilities when offered meaningful encounters
- to be offered the same opportunities for meaningful encounters. We at Ashlawn School recognise that some students with SEN and/or CIC status and students from Gypsy, Roma and Traveller communities may need additional support to access provider encounters.

The PAL statement specifies schools must provide access to **at least six meaningful providers** of technical education or apprenticeships for all their students during school years 8-13. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.

(Ashlawn School aim to invite employers, training providers and alumni to attend our careers fair and assemblies)

- explain what career routes these options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from the students

3 Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the 'making it meaningful checklist' (see appendix 1).

Meaningful online engagement is also an option. At Ashlawn School we are open to providers that are able to provide live online engagement with our students.

4 Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our students:

Name and address of organisation	Activity	Year group and number of pupils involved
HOET	Assembly	Y10 - 240 students
Warwickshire College	Assembly	Y10 - 240 students
Moreton Morrell	Assembly	Y10 - 240 students
Armed Forces	Activity day	Y9 and Y10 - 300 students
NCS	Assembly	Y11 - 240 students
GE Druck	Student drop-in	All year groups - 30 students attended
Cambridge University	Careers Fair	Y9, Y10 and Y12
Northampton University	Careers Fair	Y9, Y10, Y12

5 Destination of our students

In 2022/23, our Year 11 students that opted out of our own Sixth Form moved to a range of providers in the local area after school:

Name and address of organisation	Students attending (number)	Students attending (Percentage %)	Type of sustained education
Lawrence Sheriff Sixth Form Rugby	38	13.5	A levels
Warwickshire College Group Rugby	64	22.8	A levels, Btecs
Tempdent Dental Agency	1	0.3	Apprenticeship
Leicester College	1	0.3	BTEC
MTC Advanced Manufacturing Training Centre	1	0.3	Apprenticeship

Midland Group TGraining Services LTD	3	0.9	Apprenticeships
Rugby High School Sixth Form	20	7.1	A Levels
Army Foundation College (Harrogate)	1	0.3	A levels
Southam College	2	0.6	A Levels
Rugby Free Secondary School Sixth Form	4	1.2	A levels
UHCW	1	0.3	Apprenticeships
Future Pro Football Academy	1	0.3	BTEC
Coventry College	1	0.3	BTEC/A Levels
BOA	2	0.6	BTEC/Dip
Westmister Kingsway College	1	0.3	A levels/BTEC
Addict Dance Company	1	0.3	BTEC
Rugby Town Football	1	0.3	BTEC
Higham Lane School	1	0.3	A levels
Northampton College	1	0.3	BTEC
North Warks College	1	0.3	BTECS
HOET	1	0.3	Apprenticeship
KEGS Nuneaton	1	0.3	A Levels
Everyone Active Sports and Leisure	1	0.3	Apprenticeship
McDonalds Restaurants	1	0.3	Employment without training
Princethorpe College	1	0.3	A Levels

6 Management of provider access requests

6.1 Procedure

A provider wishing to request access should contact:

Name	Natasha Booth
Job title	Assistant Principal

Telephone	01788 573425
Email	booth@ashlawn.org.uk

7 Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme.

Ashlawn School will offer providers an opportunity to come into school and to speak to pupils or the parents/carers.

	Autumn Term	Spring Term	Summer Term
Year 7	Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks	Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks Virtual Careers Fair - NCW	Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks
Year 8	Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks	Parents' Evening Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks Virtual Careers Fair - NCW	Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks
Year 9	Careers assembly Careers fair Options evening PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks	Parents evening Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks Virtual Careers Fair - NCW	Careers assembly PSHEE Careers Lessons and tutor sessions Career of the Week homework tasks People like me - STEM event
Year 10	PSHEE Careers Lessons and tutor sessions Careers fair Careers assembly	PSHEE Careers Lessons and tutor sessions Careers assembly Careers lessons and tutor sessions Work experience Virtual Careers Fair - NCW	PSHEE Careers Lessons and tutor sessions Careers assembly Parents evening 1:1 Prospects Interviews
Year 11	Mock interviews Parents evening Careers assembly Careers lessons 1:1 interviews with Prospects	Careers assembly 1:1 interviews with Prospects Virtual Careers Fair - NCW	
Year 12	Assemblies Careers Fair PSHEE/Tutor Time sessions	Work experience Virtual Careers Fair - NCW Assemblies PSHEE/Tutor Time Sessions	UCAS/apprenticeship trip
Year 13	Mock interviews with external volunteers Assemblies PSHEE/Tutor Time Sessions	Virtual Careers Fair - NCW Assemblies PSHEE/Tutor Time Sessions	

Throughout years 12 and 13 students will have ongoing opportunities to explore careers, university courses and pathways that they are interested in. If you would like to support this, please do not hesitate to contact us.

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

8 Safeguarding

Our school policy (see appendix 2) on safeguarding sets out the school's procedure for checking the suitability, identity and allowing providers into our school as visitors to talk to our students.

Education and training providers will be expected to adhere to this policy.

9 Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. Computer suites can be arranged with prior notice.

This will all be discussed and agreed in advance of the visit with the careers leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at our reception which is managed by Clare Webster and our Careers Hub which is managed and updated by the careers leader.

Before any visit, the careers leader will work closely with any provider, to make any suitable arrangements for the audience, including any necessary adaptations for those pupils who may have special educational needs and/or disabilities.

9 Live or visual encounters

Meaningful online engagement is also an option, and Ashlawn School is open to providers that can provide live online engagement with our students. The library is available to **all students** at break and lunch times to access online careers resources. **Post-16 students** have access to the Study Hub throughout structured times, break, lunch and after-school in order to access careers resources and higher education information.

10 Management

The careers leader is responsible to the relevant senior leadership team line manager for coordinating all provider access requests in a timely and effective manner.

11 Parents and carers

Where possible, leaders encourage parental/carer involvement. On occasions, parents may be invited to attend particular events to meet with providers so that they can help support their child make choices about their next steps in education, employment and training.

12 Complaints

Any complaints with regards to provider access can be raised to the headteacher, by following the school complaints procedure or directly with the The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

13 Monitoring and evaluation

This policy is monitored and evaluated annually by the senior leadership team in accordance with whole school monitoring and evaluation processes.

14 Links to other policies

This policy should be read in conjunction with the following policies:

- Safeguarding policy
- CEIAG policy
- Teaching and Learning policy

14 Approval and review

Approved: Paul Brockwell - Principal

Next review: Summer 2025

Appendix 1

https://resources.careersandenterprise.co.uk/sites/default/files/2022-11/1540_Make%20it%20meaningful%20checklist_v6%20%28FINAL%29.pdf

Appendix 2

<https://www.ashlawn.org.uk/assets/Documents/Attachments/Child-Protection-Safeguarding-Policy-Ashlawn-2023-2024.pdf>