

POST RESULTS SERVICES 2022/23

CAMBRIDGE NATIONALS

There are a number of options available if you have a concern about a result. Below is a guide to your main options. Students are advised to speak to a teacher when considering a post results service.

Particular attention should be paid to **Deadlines, Fees, Candidate Consent** and **where to hand in your completed form to request a post results service**. The fees payable are **per unit or per paper and not per subject**. Codes for each unit can be found on your personal timetable.

REVIEW OF RESULTS (ROR's)

SERVICE 1: CLERICAL RE-CHECK

This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks: all parts of the script have been marked; marks have been recorded/added up correctly; special consideration has been applied, where appropriate; grade boundaries have been applied correctly. A photocopy of the re-checked script may be requested by adding the relevant fee. Outcome will be issued within 10 calendar days.

Deadline: Application and confirmation of payment must be received by the Exams Office **no later than Friday 31st March 2023**.

SERVICE 2: REVIEW OF RESULTS

This is a review of the original marking to ensure that the agreed mark scheme has been applied correctly. It also includes a clerical check. You may request a photocopy of the reviewed script by adding the relevant fee. Outcome will be issued within 20 calendar days.

Deadline: Application and confirmation of payment must be received by the Exams Office **no later than Friday 31st March 2023**.

ACCESS TO SCRIPTS (ATS)

NON-PRIORITY COPY OF SCRIPTS TO SUPPORT TEACHING AND LEARNING

This is an original or electronic copy of your script. Once this has been requested, it is not possible to apply for a Review of Results for the script.

Deadline: Application and confirmation of payment must be received by the Exams Office **no later than Friday 31st March 2023**.

POST RESULTS SERVICES – TABLE OF FEES

All amounts are per individual paper and not per subject.

*Payments should be made via ParentPay:

Once this form is returned to the Exams Office, we will arrange for the appropriate fee to be added to your ParentPay account.

	AWARDING BODY
	OCR
SERVICES:	Cambridge National
Review of Results	
Service 1: Clerical Re-Check	£10.00 per paper
Service 2: Review of Results	£57.50 per paper
Copy of Reviewed Script	£14.75 per paper
Access To Scripts	
Non-Priority Copy	No Charge

REQUEST FOR A POST RESULTS SERVICE

To request a Review of Results (RORs) service and/or Access to Scripts (ATS) service, complete the required information below then sign and date the form to confirm consent/permission.

The relevant fee should be made and confirmation of payment provided – fees are per paper and not per subject. Please remember to include details of all papers to be reviewed – unit/paper codes can be found on your personal timetable.

CANDIDATE NAME:		CANDIDATE NUMBER:	
CANDIDATE EMAIL:		CANDIDATE TELEPHONE NUMBER:	

An email will be sent to the above address to acknowledge receipt of this application.

AWARDING BODY	LEVEL (GCSE OR AS/A LEVEL)	SUBJECT	UNIT /PAPER CODE

SERVICE REQUIRED:

REVIEW OF RESULTS (ROR's) please tick as appropriate	
SERVICE 1: Clerical Re-check	
SERVICE 2: Review of Results	
COPY OF REVIEWED SCRIPT	
ACCESS TO SCRIPTS (ATS) please tick please tick as appropriate	
COPY OF SCRIPT To support teaching and learning	
PLEASE PAY RELEVANT FEE VIA PARENTPAY*	Fees are per paper and not per subject £ _____

CANDIDATE CONSENT

Information for candidates:

If your examination centre makes an enquiry about a result (review of the original marking) and a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes.

- **Your original mark is lowered**, so your final grade may be lower than the original grade you received
- **Your original mark is confirmed as correct**, so there is no change to your grade.
- **Your original mark is raised**, so your final grade may be higher than the original grade you received

In order to proceed with the enquiry about results, you must sign the form below. This tells the Head of your Centre that you have understood what the outcome might be and that you give your consent to the enquiry about results being made.

I give my consent to the Head of my examination Centre to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Signature: **Date:**

Print Name: