





ASHLAWN SCHOOL

'A High Performing Specialist Academy'

PROVIDER POLICY ASHLAWN SCHOOL

<i>Policy & Procedure Number</i>			
<i>Next Review Date</i>		<i>22/09/2023</i>	
<i>School Link</i>		<i>Claire Cooke</i>	
<i>Statutory</i>		<i>Website</i>	
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Ashlawn School

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses

Management of provider access requests Procedure

A provider wishing to request access should contact: Claire Cooke (Careers Leader) or Amanda Martin (Careers co-ordinator)

Telephone: 01788 573425

Email: cookec@ashlawnschool.org.uk martina@ashlawnschool.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents

	Autumn Term	Spring Term	Summer Term
Year 7	Careers assembly Careers lessons and tutor sessions	Careers assembly Careers lessons and tutor sessions	Careers assembly Careers lessons and tutor sessions
Year 8	Careers assembly Careers lessons and tutor sessions	Parents evening Careers assembly Careers lessons and tutor sessions	Careers assembly Careers lessons and tutor sessions
Year 9	Careers assembly Options evening	Parents evening Careers assembly	Careers assembly Careers fair

	Careers lessons and tutor sessions	Careers lessons and tutor sessions	Careers lessons and tutor sessions
Year 10	Parents evening Careers lessons Careers fair Careers assembly	Mock interviews Careers assembly Careers lessons and tutor sessions	Careers fair Careers assembly Careers lessons and tutor sessions
Year 11	Parents evening Careers assembly Careers lessons Careers fair	Careers assembly	

Throughout years 12 and 13 students will have ongoing opportunities to explore careers, university courses and pathways that they are interested in. If you would like to support with this please do not hesitate to contact us.

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

<https://ashlawn.org.uk/about/school-policies/>

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers hub, which is managed and updated by the careers co-ordinator.

Approval and review

Approved: Siobhan Evans- Principal

Next review: September 2023